

New Elementary Achievement Entry Screens

A few points about the Maplewood connectEd Achievement screen after the last update

Achievement menu has changed

- a. Marks/Comments by Student – enter marks and comments per student
- b. Marks/Comments by Class – enter marks and comments for the class including entering comments by groups of students

Marks/Comments by Class

1. There is a header at the top of the page that shows the teacher name, drop down list with the classes, term and topic. The class may default to the homeroom. To enter marks click on the appropriate class.

Teacher:	Arsenault, Ashley (Mrs.)	Term:	Report 1 (Nov 18 to Feb 24)
Class:	MAT3a - MATH - GRADE 3	Topic:	All

2. Marks can be entered in the appropriate box and then **Saved Automatically** as soon as you move to the next cell.
3. Deleted Students can be seen in the class list by clicking on the Options area (cog in the top right) and Clicking Show Deleted Students

From:	2013-09-01			
To:	2015-05-21	Done		

Options

General Options

Layout: **Items within categories**

Assessment Type: (show all)

Mark Display: No Formatting (calculated marks)

Show deleted students

Tab Vertically




Skip categories and topics when tabbing

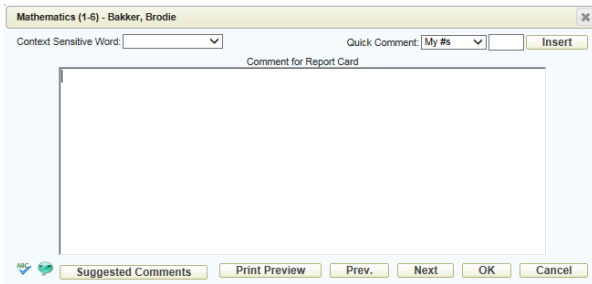
Display letter grade box

4. Tab Vertically and Display letter grade box are also in the Options area.
5. Comments can be entered in 3 different ways”
 - a. Per student
 - b. Group Comment
 - c. Group Quick Comment

Per student

Click the comment icon and enter the comment. Print preview will generate a PDF that will look exactly like the box size on the report card and be red if the comment is too long. The comment icon will also show red if it is too long.

Topic	Mathematics (1)
Sub Topic	
Category	
Item	
Date	
Assessment Type	
Denominator Weight	
Bakker, Brodie	
Besner, Zachary	
Bissonnette, Sarah	



Comment icon



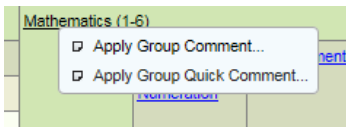
indicates no comment has been entered



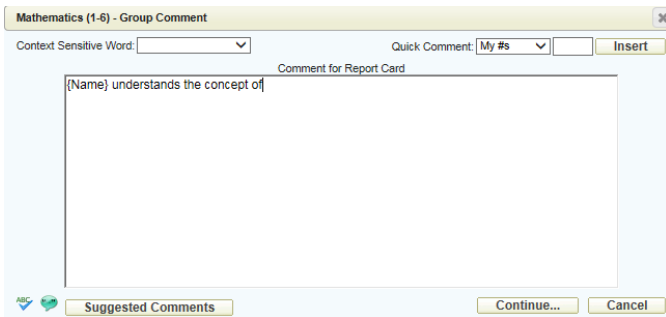
indicates a comment has been entered

Group Comment

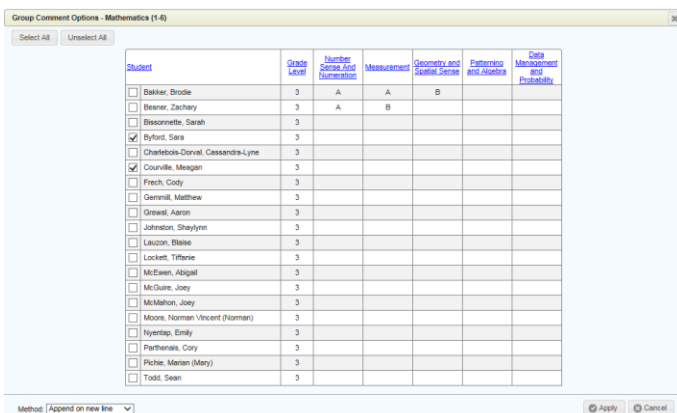
Click the topic title and select Apply Group Comment



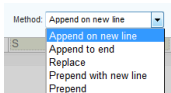
Compose the comment or partial comment that you wish to apply to some students:



Click Continue



Choose the Method:



Click Apply

Group Quick Comment

Works the same as the Group Comment but you need to know the comment number from your comment bank.

Marks/Comments by Student

1. There is a header at the top of the page that shows teacher name, class, student, term and topic. If All is selected in the Class dropdown you will see all the classes for the student.

Teacher:	Arsenault, Ashley (Mrs.)	Term:	Report 1 (Nov 18 to Feb 24)
Class:	All	Topic:	All
Student:	Bakker, Brodie		

You can also see all terms by selecting All in the Term dropdown (to compare marks, learning skills etc over terms)

2. Marks can be entered in the appropriate box and then **Saved Automatically** as soon as you move to the next cell.
3. Click the comment icon to enter a comment

Topic(s)	Programs	Report 1	Comments: Report 1
Learning Skills and Work Habits (1-6) (LSK3a)			
Responsibility			
Organization			
Independent Work			
Collaboration			
Initiative			
Self-Regulation			

Comment will appear beside the comment icon once it is entered.

Topic(s)	Programs	Report 1	Comments: Report 1
Learning Skills and Work Habits (1-6) (LSK3a)			This is the report card comment area
Responsibility			
Organization			
Independent Work			